

Date: 3rd September, 2024

REF: JFAL/NSE/2024/122

To, National Stock Exchange of India Limited Compliance Department, Exchange Plaza, Plot No. C/1, G Block, Bandra Kurla Complex, Bandra (E), Mumbai - 400051

Ref.: Scrip Code - JAINAM; ISIN- INE02KC01010

Subject: Intimation regarding 10th Annual General Meeting of the Company and Submission of Notice.

We hereby inform you that the 10th Annual General Meeting (AGM) of the members of Jainam Ferro Alloys (I) Limited ("Company") ("Members"), is scheduled to be held on Saturday, 28th September, 2024 at 3:00 PM (IST) in compliance with the applicable provisions of the Companies Act, 2013 read with all applicable circulars issued by the Ministry of Corporate Affairs ("MCA") and Securities Exchange Board of India ("SEBI"), to transact the businesses, as set out in the Notice calling the AGM.

Details of the Proposed Annual General Meeting (AGM) are as follows:

Date: 28th September, 2024

Time : 3:00 P.M.

Venue: Wallfort Corporate House, Opposite Wallfort City, Ring Road No. 1, Bhatagaon

Raipur, Chhattisgarh- 492013

The voting rights of Members shall be in proportion to the shares held by them in the voting share capital of the Company as on 21st September, 2024 (cut-off date). Any person, who is a Member of the Company as on the cut-off date only, is eligible to cast his/her vote on all the resolutions set forth in the Notice of AGM.

Pursuant to Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements) Regulation 2015, please find attached herewith the Notice of 10<sup>th</sup> AGM 2024.

Please take the same on your record and acknowledge the receipt of the same.

Thanking you,

For Jainam Ferro Alloys (I) Limited

Archit Parakh Managing Dire DIN: 06797522

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### NOTICE OF 10TH ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN THAT 10<sup>TH</sup> ANNUAL GENERAL MEETING OF THE MEMBERS OF JAINAM FERRO ALLOYS (I) LIMITED SCHEDULED TO BE HELD ON SATURDAY, 28TH SEPTEMBER, 2024 AT 03:00 P.M. AT WALLFORT CORPORATE HOUSE, OPP. WALLFORT CITY, RING ROAD NO. 1, BHATAGAON, RAIPUR, CHHATTISGARH 492013, TO TRANSACT THE FOLLOWING BUSINESS:

#### ORDINARY BUSINESS:

# ITEM NO.1: TO ADOPT AUDITED STANDALONE AND CONSOLIDATED FINANCIAL STATEMENT OF THE COMPANY AS ON 31ST MARCH, 2024:

To receive, consider and adopt the Audited Standalone and Consolidated Financial Statement of the Company as on 31st March, 2024 together with the Reports of Board of Directors and along with its Annexure and Auditors Report thereon.

"RESOLVED THAT the Audited Standalone and Consolidated Financial Statement of the Company for the financial year ended March 31, 2024 and the reports of the Board of Directors and Auditors thereon, as circulated to the Members, be and are hereby considered and adopted."

# ITEM NO.2: TO APPOINT DIRECTOR IN PLACE OF MR. GYAN DAS MANIKPURI (DIN: 09082141), WHO RETIRES BY ROTATION IN THIS AGM AND BEING ELIGIBLE, HAS OFFERED HIMSELF FOR REAPPOINTMENT.:

To re-appoint Mr. Gyan Das Manikpuri (DIN: 09082141) Non- Executive Director, who is retiring by rotation and being eligible, has offered himself for re-appointment, and, in this regard, to consider and if thought fit, to pass the following resolutions with or without modifications, if any as **Ordinary Resolutions**:

"RESOLVED THAT Mr. Gyan Das Manikpuri (DIN: 09082141) Non-Executive Director of the Company, who retires by rotation at this 10<sup>th</sup> Annual General Meeting and being eligible offered himself for re-appointment, be and is hereby re-appointed as a Director of the Company and that his period of office be liable to determination by retirement of Directors by rotation."

#### SPECIAL BUSINESS:

#### ITEM NO.3: TO RATIFY THE REMUNERATION OF COST AUDITOR:

To consider and, if thought fit, to pass, with or without modification(s), the following resolution as an **Ordinary Resolution**:

"RESOLVED THAT pursuant to the provisions of Section 148 and other applicable provisions, if any, of the Companies Act, 2013 and the Companies (Audit and Auditors) Rules, 2014, (including any statutory modifications or enactments thereof for the time being in force) the remuneration of Rs 45,000/- (Rupees Forty Five Thousand Only) plus GST, in addition to the reimbursement of travelling and out of pocket expenses payable to M/s Arindam & Associates (FRN: 000559), Cost Accountant, Raipur who was appointed as the Cost Auditor of the Company for the Financial Year 2024-25 by the Board of Directors of the Company pursuant to the recommendation by the Audit Committee, be and is hereby ratified."

"RESOLVED FURTHER THAT the Board of Directors of the Company be and are hereby authorized to do all acts and take all such steps as may be necessary, proper or expedient to give effect to this Resolution."

Place: Raipur Date: 03/09/2024 Registered Office: Plot No.103 to 113 & 130 to 136/A & 137, Sector-C Urla Industrial Area, Raipur CT 492003 Tel: +91-771-4700109

E-mail: cs@jainamferro.com
Website: www.jainamferro.com

By Order of the Board of Directors For, Jainam Ferro Alloys (I) Limited Sd/-Aakash Agarwal Company Secretary & Compliance Officer



#### **NOTES:**

- 1. A Statement pursuant to Section 102(1) of the Companies Act, 2013 ("the Act"), relating to the Special Business to be transacted at the Annual General Meeting ("Meeting") is annexed hereto.
- 2. A MEMBER ENTITLED TO ATTEND AND VOTE AT THE ANNUAL GENERAL MEETING (THE "MEETING" OR THE "AGM") IS ENTITLED TO APPOINT A PROXY TO ATTEND AND ON A POLL, TO VOTE INSTEAD OF HIMSELF / HERSELF AND THE PROXY NEED NOT BE A MEMBER OF THE COMPANY.

The instrument of proxy in order to be effective should be deposited at the registered office of the Company, duly completed and signed, not less than forty-eight hours before the commencement of AGM. A proxy form is sent herewith. Proxies submitted on behalf of companies, societies etc., must be supported by appropriate resolutions/ authority, as applicable.

Pursuant to the provisions of Section 105 of the Companies Act, 2013, read with Rule 19(2) of the Companies management and Administration) Rules, 2014; a person shall not act as a proxy for more than 50 (fifty) members and holding in aggregate not more than 10% (ten percent) of the total share capital of the Company. In case a Member holding more than 10% of the total share capital of the Company carrying voting rights proposes to appoint a proxy, then such Member may appoint a single person as proxy, however, such proxy shall not act as a proxy for any other person or Member. The holder of proxy shall prove his identity at the time of attending the Meeting.

- 3. Corporate members intending to send their authorized representatives to attend the meeting are requested to send a certified copy of the Board resolution to the Company, authorizing their representative to attend and vote on their behalf at the meeting.
- 4. The instrument appointing the proxy, duly completed, must be deposited at the Company's registered office not less than 48 hours before the commencement of the meeting. A proxy form for the AGM is enclosed.
- 5. During the period beginning 24 hours before the time fixed for the commencement of the meeting and ending with the conclusion of the meeting, a member would be entitled to inspect the proxies lodged at any time during the business hours of the Company, provided that not less than three days of notice in writing is given to the Company.
- 6. Members / proxies / authorized representatives should bring the duly filled Attendance Slip enclosed herewith to attend the meeting.
- 7. The Register of Directors and Key Managerial Personnel and their shareholding, maintained under Section 170 of the Companies Act, 2013, will be available for inspection by the members at the AGM.
- 8. The Register of Contracts or Arrangements, in which the directors are interested, maintained under Section 189 of the Companies Act, 2013, will be available for inspection by the members at the AGM.
- 9. Pursuant to Reg. 42 of the SEBI (LODR) Regulations, 2015 read with section 91 of the Companies Act, 2013 the Register of Members and Share Transfer Books will remain closed from (22nd September, 2024 to 28th September, 2024) (Both days inclusive) for the purpose of AGM.
- 10. Members are requested to notify any correction/change in their name/address including Pin Code number immediately to the Companies Register/Depository Participant. In the event of non-availability of Members latest address either in the Companies records or in Depository Participant's records, members are likely to miss notice and other valuable correspondence sent by the company.
- 11. Members are requested to kindly mention their Folio Number/ Client ID Number (in case of Demat shares) in all their correspondence with the Companies Registrar to enable prompt reply to their queries.
- 12. With a view to using natural resources responsibly, we request shareholders to update their e-mail address, with their Depository Participants to enable the Company to send communications electronically. The Annual Report 2023-24 is being sent through electronic mode only to the members whose email addresses are registered with the Company / Depository Participant(s).
- 13. As per Section 108 of the Companies Act, 2013, Rule 20(2) of the Companies (Management and Administration) Rules, 2014, substituted by Companies (Management and Administration) Amendment, Rules 2015, and Chapter XB or Chapter XC of the Securities and Exchange Board of India (Issue of Capital and Disclosure Requirements) Regulations, 2009, the Company has not provided a facility to the members to exercise their votes electronically through the electronic voting, service facility arranged by Depository due to its non-applicability. Voting through ballot/polling paper will only be made available at the AGM.



- 14. Mr. Nitesh Chaudhary, Proprietor of M/s. Nitesh Chaudhary and Associates, Practicing Company Secretary, (Membership No: F10010; COP No.:16275) has been appointed as the scrutinizer to act as scrutinizer for the purpose of Annual General Meeting (Ballot Voting in 10<sup>th</sup> AGM).
- 15. The Securities and Exchange Board of India (SEBI) has mandated the submission of the Permanent Account Number (PAN) by every participant in the securities market. Members holding shares in electronic form are, therefore, requested to submit their PAN to their Depository Participant(s). Members holding shares in physical form are required to submit their PAN details to the Company.
- 16. All documents referred to in the Notice will be available for inspection at the Company's registered office during 11:00 am to 1:00 pm normal business working days up to the date of the AGM.
- 17. The shareholder needs to furnish the printed 'attendance slip' along with a valid identity proof such as the PAN card, passport, AADHAR card or driving license, to enter the AGM hall.
- 18. As per provisions of the Companies Act, 2013, facility for making nominations is available to Individuals holding shares in the Company. The Nomination Form-2B prescribed by the Government can be obtained from the Share Transfer Agent or may be downloaded from the website of the Ministry of Corporate Affairs. Information required to be furnished under Reg. 36 of the of the SEBI (LODR) Regulations, 2015 for Directors retired by rotation/Appointment of Director/Reappointment/ratifications:

#### **OTHER NOTES:**

- The voting rights of members shall be in proportion to their shares of the paid-up equity share capital of the Company as on the cut-off date of 21st September, 2024.
- Any person, who acquires shares of the Company and become member of the Company after dispatch of the notice through electronic means and holding shares as of the cut-off date i.e. 21st September, 2024 may sending a request at <a href="mailto:cs@jainamferro.com">cs@jainamferro.com</a> for annual report for F.Y. 2023-24.
- A person, whose name is recorded in the register of members or in the register of beneficial owners maintained by the
  depositories as on the cut-off date only shall be entitled to avail the facility of voting at the AGM through ballot
  paper.
- The Chairman shall, at the AGM, at the end of discussion on the resolutions on which voting is to be held, allow voting with the assistance of scrutinizer, by use of "Ballot Paper" for all those members who are present at the AGM.
- The Scrutinizer shall after the conclusion of voting at the general meeting, will first count the votes cast at the meeting in the presence of at least two witnesses not in the employment of the Company and shall provide the report within two working days of the conclusion of the AGM, a consolidated scrutinizer's report of the total votes cast in favour or against, if any, to the Chairman or a person authorized by him in writing, who shall countersign the same and declare the result of the voting forthwith.
- The Results of AGM voting will be declared along with the report of the Scrutinizer within 2 working days of the conclusion of AGM and shall be placed on the website of the Company <a href="www.jainamferro.com">www.jainamferro.com</a> after the declaration of result by the Chairman or a person authorized by him in writing. The results shall also be immediately forwarded to the NSE Limited.



# EXPLANATORY STATEMENT IN RESPECT OF THE SPECIAL BUSINESS PURSUANT TO SECTION 102 OF THE COMPANIES ACT, 2013

The following explanatory statement sets out in detail all material facts relating to item of Business as mentioned in accompanying Notice convening the AGM of the Company:

#### ITEM NO.3

Pursuant to section 148 of Companies Act, 2013 and Rule 14 of the Companies (Audit and Auditors) Rules, 2014 the Company is required to appoint a cost auditor to audit the cost records for the applicable products of the Company.

The Board of directors of the Company at their meeting held on 28th May, 2024, on the recommendation of Audit Committee, has appointed M/s Arindam & Associates (FRN: 000559), Cost Accountant as Cost Auditors of the Company to conduct the audit of the cost records of the Company for the financial year ended on 31 March 2024 at remuneration of Rs. 45,000/- (Rupees Forty-Five Thousand only) Plus GST and out-of-pocket expenses. In terms of Section 148 of the Companies Act, 2013 read with Rule 14 of the Companies (Audit and Auditors) Rules, 2014, the remuneration as approved by the Board of Directors is required to be ratified by the shareholders subsequently. Accordingly, consent of the Members is sought for ratification of the remuneration payable to the Cost Auditors for the financial year 2024-25.

None of the Directors or Key Managerial Personnel of the Company is concerned or interested, financially or otherwise, in the proposed resolution.

The Board commends the resolution set out at item no. 3 of the approval members in general meeting as ordinary resolution.

Place: Raipur Date: 03/09/2024

#### **Registered Office:**

Plot No.103 to 113 & 130 to 136/A & 137, Sector-C Urla Industrial Area, Raipur CT 492003 Tel: +91-771-4700109

E-mail: cs@jainamferro.com Website: www.jainamferro.com By Order of the Board of Directors For, Jainam Ferro Alloys (I) Limited Sd/-Aakash Agarwal Company Secretary & Compliance Officer



(CIN: L27100CT2014PLC001311)

Regd. Office: Plot No. 103 to 113 & 130 to 136/A & 137, Sector-C Urla Industrial Area, Raipur (C.G) 492003 Tel: 0771- 4087458; Email Id: cs@jainamferro.com; Website: www.jainamferro.com

# DETAILS OF DIRECTORS SEEKING RE-APPOINTMENT AND RETIRING BY ROTATION AT THE FORTHCOMING ANNUAL GENERAL MEETING

(Pursuant to Regulation 36 of SEBI (Listing Obligation ad Disclosure requirement) Regulation 2015 and Secretarial Standard- II on General Meeting)

| Directors Name  | Mr. Gyan Das Manikpuri   |
|---|--|
| DIN   | 09082141   |
| Designation/category of Directorship  | Non-Executive Director   |
| Date of Birth   | 05/09/1978   |
| Date of first appointment on the Board  | 26/02/2021   |
| Terms and Conditions of appointment / reappointment   | Re-appointment in terms of Section 152(6) of the Companies Act, 2013. Same as original appointment   |
| No. of Equity Shares held   | Nil  |
| Qualifications  | Mr. Gyan Das Manikpuri, aged 46 Years is the Non-<br>Executive Director of our Company. He has completed his<br>Higher secondary Examination.                    |
| Experience/Brief Profile  | He has a work experience of around 23 years in the Business administration. He has been appointed as Non-Executive Director of our company on February 26, 2021. |
| Other Companies in which he/she is a Director excluding Section 8 companies and Private Companies | NIL  |
| Chairperson/ Membership of the Statutory<br>Committee(s) of Board of Directors of the<br>Company  | NIL.   |
| Relationship with Other Directors interest  | NIL  |
| Number of meetings of Board attended during the year  | 05   |



(CIN: L27100CT2014PLC001311)

Regd. Office: Plot No. 103 to 113 & 130 to 136/A & 137, Sector-C Urla Industrial Area, Raipur (C.G) 492003 Tel: 0771- 4087458; Email Id: cs@jainamferro.com; Website: www.jainamferro.com

# Form No. MGT-11, Proxy Form 10<sup>TH</sup> ANNUAL GENERAL MEETING [Pursuant to section 105(6) of the Companies Act, 2013 and rule 19 (3) of the Companies

|                  | (Management a  | nd Administration                                     | ) Rules, 2014]                         |        |                     |
|------------------|--|---|--|--------|---------------------|
| Nan              | ne of the Member(s)  |   |  |        |                     |
|                  | istered Address  |   |  |        |                     |
|                  | ail Id:  | Folio No /Client                                      | ID:                                    | DP ID  | ):                  |
|                  |  |   |  |        |                     |
| Nan              | ne:  |   | E-mail Id:                             |        |                     |
| Add              | ress:  |   |  |        |                     |
| Sign             | ature , or failing him   |   |  |        |                     |
| hataga<br>djourn | g of the company, to be held on Wallfo<br>non, Raipur, Chhattisgarh 492013 on<br>nment thereof in respect of such resoluti                                 | Saturday 28 <sup>th</sup> Sep<br>ons as are indicated | otember 2024 at<br>d below:            | 03:00  | P.M. and at any     |
| Sr.<br>No.       | Resolution(s)  |   | I/we Assent t<br>theResolutio<br>(FOR) |        |                     |
| 1.               | To receive, consider and adopt the and Consolidated Financial Statemer on 31st March, 2024 together with the Directors along with its Annexure at thereon. | nt of the Company<br>e Reports of Board               | as<br>of                               |        |                     |
| 2.               | To appoint director in place of Mr. (DIN: 09082141), who retires by rotat being eligible, has offered himself for  | tion in this AGM ar                                   |  |        |                     |
| 3.               | To Ratify the Remuneration of Cost   | Auditor.  |  |        |                     |
| Signa            | licable for investors holding shares in electure of Shareholder  |   | ed thisday o                           | f202   | Affix Revenue Stamp |
| Note:            | ·  | Signature of  | ıly completed an                       | d depo | Revenue Stamp       |

- The proxy need not be a member of the company. 2)



(CIN: L27100CT2014PLC001311)

Regd. Office: Plot No. 103 to 113 & 130 to 136/A & 137, Sector-C Urla Industrial Area, Raipur (C.G) 492003 Tel: 0771- 4087458; Email Id: cs@jainamferro.com; Website: www.jainamferro.com

# ATTENDANCE SLIP 10TH ANNUAL GENERAL MEETING

| (Full name of the member's attending(In block capitals)   |                |
|---|----------------|
| Ledger Folio No. /Client ID No. No  | of shares held |
| Name of Proxy   |                |
| I hereby record my presence at the 10 <sup>th</sup> Annual General Meet at Wallfort Corporate House, Opp. Wallfort City, Ring Road Saturday 28 <sup>th</sup> September 2024 at 03:00 P.M. |                |
| (Member's/Proxy's Signature)  |                |
| Note:   |                |

- 1) Members are requested to bring their copies of the Annual Report to the meeting, since further copies will not be available.
- 2) In the case of joint holders, the vote of the senior who tenders a vote, whether in person or by Proxy, shall be accepted to the exclusion of the vote of the other joint holders. Seniority shall be determined by the order in which the names stand in the Register of Members.
- 3) The submission by a member of this form of proxy will not preclude such member from attending in person and voting at the meeting.



(CIN: L27100CT2014PLC001311)

Regd. Office: Plot No. 103 to 113 & 130 to 136/A & 137, Sector-C Urla Industrial Area, Raipur (C.G) 492003 Tel: 0771- 4087458; Email Id: cs@jainamferro.com; Website: www.jainamferro.com

### POLLING PAPER (FORM NO.MGT-12) 10TH ANNUAL GENERAL MEETING

[Pursuant to section 109(5) of the Companies Act, 2013 and rule 21(1) (c) of the Companies (Management and Administration) Rules, 2014]

Name of the Company: JAINAM FERRO ALLOYS (I) LIMITED

Registered Office: Plot No. 103 to 113 & 130 to 136/A & 137, Sector-C Urla Industrial Area Raipur (C.G)

492003

**CIN:** L27100CT2014PLC001311

| BALLOT PAPER |   |               |  |
|--------------|---|---------------|--|
| S.           | Particulars                                       | Details       |  |
| No.          |   |               |  |
| 1.           | Name of the first named Shareholder (In Block     |               |  |
|              | Letters)  |               |  |
| 2.           | Postal address                                    |               |  |
| 3.           | Registered Folio No./ *Client ID No. (*applicable |               |  |
|              | to investors holding shares in dematerialized     |               |  |
|              | form)   |               |  |
| 4.           | Class of Share                                    | Equity Shares |  |

I hereby exercise my vote in respect of Ordinary/Special Resolutions numbered at below by recording my assent or dissent to the said resolutions in the following manner:

| S | Jo. |   | of<br>Resolution | Shares held | I assent to<br>the<br>Resolution | from |
|---|-----|---|------------------|-------------|----------------------------------|------|
|   |     | To receive, consider and adopt the Audited Standalone and Consolidated Financial Statement of the Company as on 31st March, 2024 together with the Reports of Board of Directors along with its Annexure and Auditors Report thereon. | Ordinary         |             |                                  |      |
|   |     | To appoint director in place of Mr. Gyan Das Manikpuri (DIN: 09082141), who retires by rotation in this AGM and being eligible, has offered himself for reappointment.  | Ordinary         |             |                                  |      |
|   | 3.  | To Ratify the Remuneration of Cost Auditor.   | Ordinary         |             |                                  |      |

| Place: Kaipur |  |  |
|---------------|--|--|
| Date:         |  |  |

Signature of the shareholder



#### ROUTE MAP FOR VENUE OF THE AGM

